

GREAT AYTON PARISH COUNCIL

Clerk: Andrew Snowdon
Email: clerk@great-ayton.org.uk



GREAT AYTON PARISH COUNCIL

Minutes of the meeting held on Tuesday 7th February 2023 at 19.00

Present: Cllr Greenwell, Cllr Kirk, Cllr Baylin, Cllr Short, Cllr Hall, Cllr Blackmore, A Snowdon (Interim Clerk)

In Attendance: Angela Livingstone (guest Clerk), Heather Moorhouse (NYCC)

Apologies: Cllr Hudson (HDC) (accepted)

Minutes from the Parish Council Meeting held on Tuesday 10th January 2023

It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 10th January 2023 as a true and accurate record.

Police Report

The Police report was **RECEIVED** and **ACCEPTED**. There have been 4 incidents of Anti-Social Behaviour, 1 incident of burglary, 1 theft of caravan, 2 acts of vehicle damage, 1 theft of electric bike and 6 incidents of Violence Against the Person,

Reports from NYCC and HDC councillors

NYCC – Cllr Moorhouse confirmed that the combination of District council's and NYCC to form the NYC unitary structure will occur on 1st April. **Noted**

HDC - Cllr Kirk confirmed that employees of Hambleton District Council will TUPE transfer to the new unitary council and that for the time being local services will be delivered as they are now. Cllr Kirk noted that quite lot of staff had left HDC and that the new unitary council was still undecided which serviced offices would continue to operate in the future. **Noted**

Planning applications – Consultation Responses.

23/00050/FUL Angrove Country Park Greystone Hills Great Ayton

Use of land for siting of a lodge style caravan for use as a sales office - [No objection / No observation](#)

23/00020/FUL Whinstone View Bistro and Lodges Great Ayton

Construction of a purpose-built booth serving food, drinks and snacks. - [No objection / No observation](#)

22/02796/TPO Street Record Hollygarth Great Ayton

Works to tree subject to a Tree Preservation Order Open for comment. - [No objection / No observation](#)

22/02792/CAT Street Record Hollygarth Great Ayton

Works to trees in a Conservation Area Open for comment. - [No objection / No observation](#)

23/00229/FUL 1 Linden Road Great Ayton

Proposed single storey side and rear extension. - [No objection / No observation](#)

NYM/2022/0770 Fir Tree Barn, Kildale

Application for removal of sheds and oil tank and construction of lean-to shed/workshop/plant room, alterations to fenestration and doors, installation of solar panels and electric car charging port together with installation of pedestrian gate and ground mounted solar panels

[No objection / Concerns were expressed regarding the visibility of the solar panels.](#)

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Planning decisions by LPA – Noted

22/02632/TPO Land West Of 88B Marwood Drive Great Ayton

Works to fell 14 trees under tree preservation order number 2000/10 - **GRANTED**.

22/02682/FUL 14 Linden Avenue Great Ayton

Alterations to the existing garage to provide a loft storage area, as amended on 5 January 2023 – **GRANTED**

22/02628/FUL Bennetts Corner Great Ayton

Change of use of former caravan/grazing site to 3no. holiday chalets with associated parking, landscaping and Suds pond – **WITHDRAWN**

22/02778/FUL 5 Park Rise Great Ayton Middlesbrough

Construction of a 2-storey extension to the front - **GRANTED**

To consider matters requested by Councillors/Clerk and decide upon action by way of resolution.

- It was **RESOLVED** to appoint Cllr Nigel Baylin as Allotments Officer for the purpose of running the allotments and acting on behalf of the GAPC within the framework of the published regulations.
- It was **RESOLVED** to formally endorse the Personnel Committee Interview Panel recommendation to appoint Angela Livingstone as the new Clerk/RFO with start date 01/03/23.
- Following a blind vote by Councillors it was **RESOLVED** that Allison Hall should be asked to join Great Ayton Parish Council to fill the vacant member position.
- It was **RESOLVED** that the Open Spaces budget be increased to £20k to allow ongoing works and additional purchases for the remainder of the 2022/23 financial year.
- It was **NOTED** that Cllr Greenwell would speak with Tom Newton to establish the scope of works covered by the quote for £1,020(inc VAT) to repair potholes on the High Green tarmac surfaces.

To receive reports/information from Councillors/Clerk and decide upon future actions.

Cllr Baylin reported that he had not had time to produce a written report with regards to potential Road Safety improvements to the A173 through Great Ayton as yet. Cllr Moorhouse (NYCC) clarified that previous attempts to introduce such TRO's locally (eg Great Broughton) had been unsuccessful due to the potential difficulty of identifying whether large commercial vehicles were using roads legitimately for deliveries or as a through road. **NOTED**

The Clerk reported that draft leases had been received from the parish council's solicitor for both Yatton House and the Village Hall. It was agreed that a meeting should be arranged with Mr Riordan (Solicitor) to discuss the leases once the new Clerk was in position from 01/03/23. A. Snowdon (Interim Clerk), A. Livingstone (new Clerk) & Cllr Richard Short are to attend the meeting. **NOTED**

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Financial Reports –

Receipts and Payments for February 2023 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

Monies received by cash, bank transfer or cheque.

Who	What	Date	Amount
Allotment Rent	Allotment Rent received - Cash		£44.00
Allotment Rent	Allotment Rent received - Bank transfer		£22.00
M& B Rea Funeral Services	Burial Fee 11/01/23	11/01/23	£780.00
M& B Rea Funeral Services	Inscription added to headstone 26/01/23	26/01/23	£65.00
M& B Rea Funeral Services	2 X memorial plaques 11/01/23	11/01/23	£100.00
M& B Rea Funeral Services	Grave Reservation 11/01/23	11/01/23	£155.00
M& B Rea Funeral Services	Burial Fee 23/01/23	23/01/23	£780.00
M& B Rea Funeral Services	Interment of Ashes 30/12/22	30/12/22	£80.00
M& B Rea Funeral Services	Inscription added to headstone 26/01/23	26/01/23	£65.00
Lords Monuments	Plaque to memorial wall 11/01/23	11/01/23	£50.00
		Total	£2,141.00

Payments to be made by DD, Bank Transfer or Cheque

Budget	Who	Description	Date	Amount
Bank	NATWEST	BANK CHARGES		£6.30
Van costs	Mr Lee Marley	Fuel for service vehicle	16/01/2023	£77.01
Admin	ICO Certification	Annual membership fee Z2124867	13/01/2023	£40.00
Open Spaces	Sam Turner & Sons Ltd	Fence rails, pegs, screws	19/01/2023	£92.23
Open Spaces	Sam Turner & Sons Ltd	Safety Boots (2 pairs), line marking spray	03/02/2023	£76.93
Open Spaces	Sam Turner & Sons Ltd	Tanalised timber pegs	30/01/2023	£4.76
Salaries	Hambleton District Council	Salary recharges Q3 (01/10/22 - 31/12/22)	19/01/2023	£19,701.14
WC Refurb	AL Robinson	2.5% Retention payment to be made following completion of snagging list for WC	18/08/2022	£2,130.00
Open Spaces	Gary Frankish Grounds Maint	Monthly fee for green works around the village - January 2023	25/01/2023	£901.83
Cemetery	Gary Frankish Grounds Maint	Laying of headstone utilising mechanical equipment	25/01/2023	£40.00
Public WC	Cleaning Products Ltd	White overalls, hand soap, lemon surface cleaner, air freshener, refuse sacks	26/01/2023	£58.69
Van costs	Minster Self Drive	Van rental (30/11/22 - 28/12/22)	28/12/2022	£672.00
Van costs	Minster Self Drive	Van rental (28/12/22 - 31/01/23)	25/01/2023	£672.00
Cemetery	Mr Alan Dale	Dig & backfill graves 11/01/23 & 23/01/23	31/01/2023	£750.00
Cemetery	NYCC Waste Management	Cemetery Bin charges 01/02/23 - 28/02/23	01/01/2023	£58.38
Cemetery	NYCC Waste Management	Cemetery Bin charges 01/03/23 - 31/03/23	01/02/2023	£71.20
Cemetery	Scottish Hydro	Elec Charges to cemetery building	29/01/2023	£40.15
Public WC	Scottish Hydro	From Statement SWALEC , 830253451	03/02/2023	£56.88
			Total	£25,449.50

Meeting Closed

Next Meeting 7th March 2023, 7pm at the Discovery Centre